

APPLICATION FORM FOR REGRADE CLASS: LEVEL 2

NSW Accredited Service Provider (ASP) Scheme

In order to be granted a higher grade, a Level 2 ASP must obtain the relevant score (determined by number of defects as a % of inspections), as outlined in the ASP Scheme Rules.

Grading for Level 2 ASPs:

An applicant for a Level 2 ASP will be given an initial grade of B when granted accreditation unless previous history and or accreditation conditions prevent this. In order to obtain a higher grade or to maintain a current grading, a Level 2 ASP must obtain the relevant score in the table 2 below, using the ASP's activity from the 12 months prior to the assessment.

Table 2: Level 2 Assessment Grading

Grade	Minimum number of inspections of services	Relevant Score (Number of defects as a % of inspections)
A	1 in 25	Less than 3%
B	1 in 5	3% to 5% inclusive
C	1 in 1	Greater than 5% to 20%

A minimum number of services will need to be completed before an ASP (who also satisfies the defect requirement for the higher grade) can progress to a higher grade, as follows:

B grade to A grade:

a minimum of 30 inspections
(nominally 150 projects)

C grade to B grade:

a minimum of 50 projects
(nominally 50 inspections)

For the purposes of these minimums, the ASP Scheme may use a period greater than 12 months prior to the application.

Application Process

Complete this form including payment, and forward to the ASP scheme. Once received, data will be requested from the electricity distributors on the services completed by that ASP and inspected by the distributor. The data received by the scheme, will be used to determine whether or not the regrade request is successful.

Application Fee

The cost is **\$195.00 incl. GST** (Please note there is a 0.4% bank incurred surcharge for payment by credit card, refer to page 2 of this application form for payment details) payable upon application. The fee is non refundable and applicable prior to the regrade outcome.

APPLICANTS DETAILS:

ASP Accreditation No: _____

Applicants Name: _____

Business Name: _____

Address: _____

Contact Person: _____

Contact Phone Number: _____

Applicants Signature: _____

Date _____

PAYMENT DETAILS

Please forward this form and payment to:

Email:

asp.scheme@planning.nsw.gov.au

Post:

Accredited Service Provider
Department of Planning and Environment
Locked Bag 5123
PARRAMATTA NSW 2124 or

Please make **cheques** for registration fees payable to:

NSW Department of Planning and Environment – Resources and Energy

If paying by **credit card** please complete the following section. Please note that all credit card transactions after 1st July 2017 will incur a 0.4% credit card surcharge fee.

Please debit my credit card account for **\$195.00***

Please tick one: MasterCard Visa

Card number: _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _

Expiry date: ____/____

Cardholder's name (as shown on credit card) _____

Signature of cardholder: _____

Date: ____/____/____

*** Credit Card payments will incur an additional 0.4% surcharge of \$0.78**